Bangladesh Red Crescent Society
Population Movement Operation (PMO)
Motel Labonne, Motel Zone
Cox's Bazar
INVITATION FOR TENDER

1. Invitation Reference, Tender ID No and Date	Pro.(Log.)/982/2026, date: 11/11/2026, Tender ID no.: 27/2026
2. Procuring Entity Name	Director and Head of Operation, PMO BDRCS
3. Name of Requisition Department	Wash sector
4. Procurement for	BDRCS: PMO, SWM, Camp-18, Ukhiya; Cox's Bazar
5. Procurement Category	Supply of Repair & Maintenance work Materials Items
6. Description of Tender	Strengthening Solid Waste Management & Piloting Co-Composting
7. Procurement Method	Open Tendering Method (OTM)
8. Source of Funds	Funded by SweRC
9. Purchase of Tender document	Tender documents and schedules with detailed information are available at the Bangladesh Red Crescent Society (BDRCS) website: www.bdrcs.org. **Tender Schedule Purchase Process:** • Interested bidders are requested to collect the tender documents within the stipulated timeframe from the mentioned below address: 1. Finance Department, PMO, Motel Labonee; Motel Road, Cox's Bazar 2. Finance Department, National Headquarters, BDRCS,684-686 Red Crescent Road, Bara Maghbazar, Dhaka-1217.
10. Tender Schedule available	From 12-11-2026 to 26-11-2026
11. Tender Submission Date and Time	26-11-2026 at 12:00 pm (If not possible for any unavoidable circumstance tender will be opened next office day at the same time & venue.)
12. Price of tender document	**BDT. 1000.00** (A non-refundable fee of cash)
13. Tender Opening Date and Time	26-11-2026 at 12:15 pm
14. Address of Tender Submission & Opening	Logistics Department, BDRCS, PMO, Motel Zone, Motel Labonne Cox's Bazar.
15. Place/Date/Time of Pre-Tender Meeting	**11:00 AM on 19 November 2026** in the Logistics Department Meeting Room, Population Movement Operation (PMO), Motel Labone, Coxs Bazar.
16. Eligibility of Tenderer	Relevant supplier or firms with similar relevant experience in Supply of Repair & Maintenance work materials, will be given preference.
17. Brief Description of Supply/ Related Services	As per tender documents
18. Tender Security Amount	2.5 % of the Total quoted amount
19. Completion Time (In days)	As Early As Possible
The Bangladesh Red Crescent Society reserves the right to accept or reject any or all tender or split the order without assigning any reason whatsoever and will not be bound to accept the lowest bid.	

Size: 3 col x 6"

With thanks

Akram Ali Khan
Director and Head of Operation, PMO

11/11/2026

Bangladesh Red Crescent Society

Population Movement Operation

Motel Labonee, Motel Road, Cox's Bazar-4700.

Date: 12/11/2026

TENDER SCHEDULE for SWM Materials

The Bangladesh Red Crescent Society invites sealed tenders from the Supplier/Importer /Manufacturing Company for the "**Supply of Solid Waste Management Materials**" for FDMN Camp-18, Ukhiya, Cox's Bazar, as per the following:

1. **Scope of Supply:** Supply and delivery of Solid Waste Management Materials

2. **Request for BID (RFB) as Annex-1 (Detailed BoQ)**

3. **Specification:** The above items must be fit for the intended use and meet the specification accordingly. The materials must conform to the specifications, fair and marketable quality. A detailed **pricing template/specification** is attached in **Annexure 1.**

4. **Availability of Tender Document:** Tender documents/schedule will be available at the Finance Department, BDRCS PMO, Cox's Bazar Office and BDRCS NHQ office Mugbazar, Dhaka, from **November 12 to November 26, 2026, between 9:30 am and 03:00 pm.** It can be obtained for a non-refundable fee of **Tk. 1,000**, paid in cash, along with your firm's letterhead application. Please ensure that the ***"Tender documents/schedule purchase receipt"*** *is included with your tender or quotation submission, as failure to do so may result in rejection.*

5. **Tender Submission:** Sealed Quotations/Tender documents (pricing template as Annex-1) along with samples (Not Applicable) will be received in the tender box at the Logistics Dept. of BDRCS, PMO office, Cox's Bazar by **12:00 pm on November 26, 2026,** marking on top of envelop- ***"Tender for the Supply of Solid Waste Management Materials - Ref. Pro (log) 982"*** and must be accompanied by all the information and documents as per tender document. Tender documents will be **opened at 12:15 pm on November 26, 2026,** at the Logistics Department meeting room of BDRCS PMO Office, Cox's Bazar in the presence of bidders if any. But if not possible for any unavoidable circumstance tender/quotation will be opened the next office day at the same time & venue.

6. **Delivery Destination:** All the materials are to be delivered to **BDRCS FSM Warehouse, Camp-18, Ukhiya, Cox's Bazar.** The Supplier shall be responsible for all costs arising from forwarding and delivering materials to the actual point of delivery including loading, unloading, transportation, and insurance. The BDRCS authority will inform the selected supplier regarding the detailed delivery plan (in writing) and the supplier will be fully responsible for delivering the materials as per the plan.

7. **Packaging and Marking:** The items must be in good condition to be transported, loaded, and unloaded without any damage to the materials up to the final destination (as per clause-06).

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8. Instruction for Sample Submission: Required samples shall be collected at a later stage of the evaluation process. Participating bidders shall be obliged to submit the samples as requested by the Logistics Sector of BDRCS.

9. Delivery Period: Goods must be delivered at the delivery destination at the soonest but within a maximum period of **15 days** from the date of signing of the purchase order, as per the delivery schedule mutually agreed upon.

10. Price: Price should be quoted in the given format in **Annexure 1**, and as per quantity in BDT (Bangladeshi Taka) inclusive of all costs of loading, unloading, transportation, packing, marking (Logo), text, taxes, duties, levies, and insurance, etc. respectively for delivery at the destination mentioned above in clause-6 (**BDRCS FSM Warehouse, Camp-18, Ukhiya, Cox's Bazar). Income Tax & VAT** will be deducted at source as per Govt. rules at the time of final payment. In case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent supply.

11. Required Documents/Certificates:

- ✓ Valid Trade License (2025-2026)
- ✓ Valid TIN Certificate
- ✓ VAT registration certificate.
- ✓ 2.5% Schedule Bank Pay Order
- ✓ Bank Solvency from any recognised bank
- ✓ Signed copy of all tender documents (pages)
- ✓ Tender Schedule purchased receipt.
- ✓ Relevant Experience (If any)
- ✓ Product of Origin, ISO or relevant Certificate, Dealership (if any)

12. Validity: Your offer must remain valid for **3 months** from the date of the offer. If the BDRCS needs to extend/increase the delivery period, the selected supplier must deliver the **materials** as per the same price and specification

13. Inspection: Supplied materials must meet the required specifications and test (if)/inspection results must meet our standard specifications mentioned in this tender documents. Quality inspections will be carried out at the delivery location during the delivery. If the supplied **materials** do not meet the specification, will not be accepted by the BDCRS, and in that eventuality, the supplier must replace the materials and bear the inspection cost and/or other losses/penalty, as may be fixed by the buyer.

14. Liquidated Damages: Arrival of goods after the agreed delivery schedule must become under damages/penalty from the invoice **per day up to a maximum of 0.5% of the total value** of the contract for a maximum period of 7 days. If the supplier fails to deliver the goods after 7 days of the delivery period, the contract will be null, and void and the security money will be forfeited besides other action for non-performance of the contract. ***If you deny/fail to receive the work order/agreement/purchase order within 03 working days, then your earnest money will be forfeited.***

15. Payment: Within 30 days from the date of submission of invoice/bill with all supporting documents i.e. commercial invoice, duly signed delivery challan, **Good Received Note (GRN)** by the in-charge warehouse/field personnel (BDRCS), and the **satisfactory inspection report from the inspection agency/team.**

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16. All price offers should clearly state the following:

a) Unit Price of the item, and total amount for the supply (including words/language)
b) Price should be net after deduction of any discount and should be inclusive of all costs, taxes, VAT, and duties (Please refer to clauses 6 and 7).
c) **Confirm dates for starting and completion of delivery at delivery points along with the *detail delivery plan/schedule.***

17. Pertinent Information:
The BDRCS authority may split the order among suppliers if necessary.

18. Bid Amount: Bidders must submit along with their quotation **2.5%** of the total quoted amount (BDT) as **earnest money/bid money** in the form of a Pay Order/Demand Draft (in favor of "**BDRCS Population Movement Operation"**) from any scheduled Bank. Cheque will not be accepted. The bid amount of unsuccessful bidders will be returned after the expiry of the quotation validity period.

19. Security Money /Performance Bond: The successful bidder(s) must deposit **7.5%** of the total value of the order as performance security in the form of a **Demand Draft/Pay Order or Bank Guarantee** from the scheduled Bank in favor of **BDRCS Population Movement Operation"** at the time of signing the purchase agreement/order. This security money/performance bond will be refunded after a **one-month** defect liability period/or satisfactory completion of the total supply. If the contract is partially cancelled due to the non-performance by the supplier, all rights of refund of security money will be forfeited. If the supplier fails to supply the goods as per the contract due to the non-availability of the products or any other reasons in the market, the security money will be forfeited.

20. All or None Clause: BDRCS reserves the right to accept or reject any or all offers and the lowest bid need not be accepted without assigning any reason. Failure to comply with any of the above requirements will justify the rejection of the quotation.

Should your offer be accepted, you will be required to sign, stamp, and return our formal Purchase Contract(s) confirming your acceptance of the agreed terms and conditions as per this tender documents.

21. Conditions/Last Date for submitting offers: Your quotation/offer must be submitted in the 'Tender Box' located at the following address by ***12:00 pm on November 26, 2026.***

To (address):

Director and Head of Operation (PMO)
Motel Labonee, Motel Road, Cox's Bazar
PMO, BDRCS, Cox's Bazar-4700

Please send your documents with the marking on the envelope ***"Tender for the Supply of Solid Waste Management Materials, Pro (log) 982".*** Please acknowledge this request and indicate your intention to bid.

21. Tender opening: At *12:15 pm on November 26, 2026,* in the BDRCS Logistics Department meeting room, 117, PMO office; Cox's Bazar in the presence of one representative of each bidder (if any).

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22. Principles of Conduct Clause: The Contractor seeking to work with the BDRCS shall respect the following principles:

a. **Anti-Corruption Clause:** No offer, payment, consideration, or benefit of any kind which could be regarded as an illegal or corrupt practice shall be made – neither directly nor indirectly – as an inducement or reward in relation to tendering award of the contract or execution of the contract. Any such practice will be grounds for the immediate cancellation of this contract and for such additional action civil and/or criminal as may be appropriate. (At the discretion of the **BDRCS**, a further consequence of any such practice can be the definite exclusion from any tendering for projects funded by the **BDRCS).**
b. **Business Ethics:** The Contractor is expected to maintain the highest degree of business ethics when working with the **BDRCS**.
c. **Transparency of information provision:** The contractor shall not be involved in any fraudulent activities, or misrepresent information or facts for the purpose of influencing the selection and contract awarding process in its favor.
d. **Fair competition:** The contractor shall not be involved in any corrupt, collusive or coercive practices.
e. **Officials not to benefit:** The Contractor represents and warrants that no official of the BDRCS has been, or shall be, admitted by the Contractor to any direct or indirect benefit arising from this Request for Quotation, Work Order/Contract or the award thereof. The Contractor agrees that a breach of this provision is a breach of an essential term of this Work Order/Contract.

If at any time during the supply process, the BDRCS determines that the Contractor/supplier is in violation of the above-mentioned principles, that Contractor's request for registration or bid may be rejected as ineligible. In such case, all costs in relation to the cancellation of contracts shall be borne by the Contractor.

23. Confirmation: Please acknowledge your acceptance to bid by signing on the Tender Documents/Schedule along with the terms and conditions and attach it with your quotation.

24. General condition: BDRCS reserves the right to accept correct quality, increase or reduce the quantity of materials, and cancel the order in any violation of the terms and conditions.

N.B. Kindly submit your best firm offers as negotiation will not be entered into.

With Thanks,

Akram Ali Khan
Director and Head of Operation (PMO)
Bangladesh Red Crescent Society

Annex-1 – Request for Bids (RFB)

12/11/2026

Bangladesh Red Crescent Society

Bidder Signature:

Name:----------

Address:----------

Cell Phone:----------

e-mail (if yes)----------

(BDRCS Seal)

REQUEST FOR BID (RFB)

Ref# Pro (log) 982

SL	Description (Details)	Unit of Measurement	Unit Quantity	Unit Price (BDT)	Total Price
1	Manual Chaff straw Cutter	Pcs	11		
2	Enamel Paint	Gallon	20		
3	Paint Thinner	Gallon	10		
4	BELTTT/Equivalent Power Inverter	Pcs	1		
5	Painting Brush	Pcs	15		
6	Easy Stool Oval	Pcs	22		
7	White Board	Pcs	11		
8	Shovel	Pcs	11		
9	Portland Composite Cement (P.C.C.)	Bag	50		
10	Bricks	Pcs	5000		
11	MS Rod	KGs	50		
12	ıpty Sand Bag	Pcs	20000		
13	Wood (Akashmoni) Size 1.5"×2"×12'	Pcs	100		
14	Wood (Akashmoni) Size 2"×2"×12'	Pcs	100		
15	Wood (Akashmoni) Size 3"×2"×12'	Pcs	100		
16	Borak Bamboo	Pcs	100		
17	First Class 3/4 Graded Brick Chips	CFT	250		
18	Wheel Barrow	Pcs	11		
19	Geo Textile Bag	Pcs	500		
20	Pre Insulated Roofing 5 mm or Roof Insulation Foam 5mm Super Heavy Duty (3.29'X10")	Roll	20		
Total amount including VAT and TAX:					
In word:					

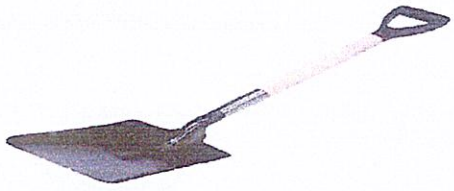
Prepared By

Shawkat
11.4.26
Md. Shawkat Alam
Sr. WASH Officer
Population Movement Operation
Bangladesh Red Crescent Society

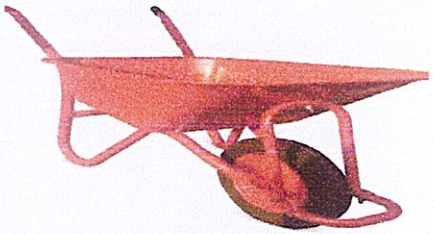
Wash Team
PMO; BDRCS

Solid Waste Management (SWM) Repair & Maintanance Materials (Camp-18)

Purpose : Strengthening Solid Waste Management & Piloting Co-Composting Initiative

Item No.	Description of Items	Specification	Picture	Sample Needed or Not
1	Manual Chaff straw Cutter	Wooden base, Strong Joint, Size: Large		Sample Needed
2	Enamel Paint	Color: Red, Type: water based Prefered brand- Robbialac/Nippon/Rainbow	-	Sample Not Need
3	Paint Thinner	Hhigh gloss thinner: 3.785 litters per cane Long-lasting color, Quick-drying Solvent-based, Gloss finish Brand: Nippea/Equivalent	-	Sample Not Need
4	BELTTT/Equivalent Power Inverter	Continuous power: 500W Input voltage: 12V Output voltage: AC220V Output frequency: 50HZ Conversion efficiency: 95% Output waveform: Modified sine wave Cooling method: fan Color: silver Thermal shutdown: 60+ degrees AC output: 1 socket Weight: 0.855KG		Sample Needed
5	Painting Brush	Brand: Feather, Lion Material : Wood+Nylon, Size : 3"	-	Sample Not Needed
6	Easy Stool Oval	Material-Polypropylene(PP), Colour-Red, Shape-Oval, Dimensions-(LxWxH): 32.7x24.1x14 CM, Brand: RFL/Bengal etc.		Sample Needed
7	White Board	6' X 4' White Board with alluminium frame and hanging hook	-	Sample Not Needed
8	Shovel	Shovel with Wooden Carbon Steel		Sample Not Needed
9	Portland Composite Cement (P.C.C.)	Portland Composite Cement (P.C.C.)- 50 kg bags. Preferred Brand- Diamond, CROWN, Seven Rings or equivalent. Expiry date validity: 4 months	-	Sample Not Needed
10	Bricks	1st Class Bricks: Hand Made & Well Burned, Size (9.5"x4.5"x2.75")	-	Sample Needed
11	MS Rod	6 MM	-	Sample Not Needed

Shawkat Md. Hafiz Alam
Sr. WASH Officer
Population Movement Operation
Bangladesh Red Crescent Society

12	Empty Sand Bag (50 kg)	Empty Sand Bag (50 kg)-Woven polypropylene (PP) / equivalent heavy-duty synthetic fabric.		Sample Needed
13	Wood	Size 1.5"×2"×12', Straight & Well Seasoned	-	Sample Needed
14	Wood	Size 2"×2"×12', Straight & Well Seasoned	-	Sample Needed
15	Wood	Size 3"×2"×12', Straight & Well Seasoned	-	Sample Needed
16	Borak Bamboo	Treated Borak Bamboo: Bottom Dia-3.5", Long-20'	-	Sample Needed
17	Brick Chips	First Class 3/4 Graded Brick Chips	-	Sample Needed
18	Wheel Barrow	Wheel Barrow : Load Capacity: 150 KG, Material: 22 mm sheet with color coating, Brand: TOLSEN or equivalent		Sample Not Needed
19	Geo Textile Bag	Geo Textile Bag 22"X36" 300 GSM		Sample Needed
20	Roof Insulation Foam	Pre Insulated Roofing foam: Thickness: 5mm Super Heavy Duty (3.29'X10")		Sample Needed

Shawkat 9.11.26
Md. Shawkat Alam
Sr. WASH Officer
Population Movement Operation