



REQUEST FOR PROPOSAL (RFP)

Hiring a Consultant for Risk Analysis, Feasibility Assessment, and Development of Dengue Early Action Protocol (EAP) in Bangladesh

Bangladesh Red Crescent Society (BDRCS), with support from the IFRC-funded GTPP Project, invites sealed proposals from qualified consulting firms to conduct a risk analysis and feasibility assessment and develop a Dengue Early Action Protocol (EAP) for Bangladesh.

BRIEF SCOPE OF ASSIGNMENT

- Conduct a desk review of relevant literature, policies, surveillance practices and country experiences; assess dengue outbreak patterns, exposure, vulnerability, hotspots and climate/environmental risk factors.
- Undertake stakeholder and community consultations; assess data availability, forecast and surveillance arrangements; and identify scientifically and operationally feasible triggers, readiness measures and early actions.
- Deliver an inception report, risk analysis and feasibility assessment, draft triggers and early actions, draft Dengue EAP, and final EAP incorporating validation feedback. Expected assignment duration: seven (07) months from contract signing.

MINIMUM EXPERIENCE / CAPABILITY

- At least five (05) years of relevant experience in hazard and risk assessment, EAP development or similar assignments for government, RCRC, UN, NGOs/INGOs or development partners.
- Demonstrated expertise in Anticipatory Action, public health/epidemiology or outbreak risk modelling, climate-sensitive health risks, dengue preparedness and analytical report writing.

Proposed team to include, at minimum: Team Leader (15+ years), Public Health Specialist (10+ years), and Climate and Risk Modelling Specialist (7+ years), with relevant postgraduate qualifications.

PROPOSAL SUBMISSION

Technical Proposal	Technical proposal demonstrating understanding of the assignment, proposed methodology/work plan, relevant experience, proposed team and CVs, together with all required legal documents.
Financial Proposal	Financial proposal, submitted separately in a sealed envelope.
Submission Method	Technical and Financial Proposals in two separate sealed envelopes marked "Technical Proposal" and "Financial Proposal", placed together in one outer sealed envelope marked: "Proposal for Hiring a Consultant for Risk Analysis, Feasibility Assessment, and Development of Dengue Early Action Protocol (EAP) in Bangladesh". Only hard-copy proposals received within the stipulated time will be accepted.
Online Pre-Bid Meeting	At 02:30 PM on 05 October 2026 via Microsoft Teams meeting Join: https://teams.microsoft.com/meet/322133914152650?p=l4tBkmYxwx0Q506tUX Meeting ID: 322 133 914 152 650 Passcode: Em6PK2PW
Deadline	12:00 PM, 12 October 2026.
Submission Address	Director, Logistics, BDRCS, National Headquarters, Bhaban-1 (1st Floor), 684-686 Red Crescent Sarak, Bara Moghbazar, Dhaka-1217, Bangladesh.
Proposal Opening	Technical Proposals will be opened and recorded by the Proposal Opening Committee in the presence of bidders or their authorized representatives, if any. Financial Proposals will remain sealed until the technical evaluation is completed and approved.
Selection Basis	Technical Proposal: 70%; Financial Proposal: 30%. Minimum technical passing score: 49 out of 70. Performance Security: 3% of the Contract Price, to be submitted within seven (07) calendar days of issuance of the Notification of Award (NOA).

Applicants are requested to submit their best proposal. BDRCS reserves the right to accept or reject any or all proposals, seek clarification, cancel or reprocess the procurement, in accordance with applicable BDRCS procedures.

Submission Deadline: 12 October 2026 before 12:00 PM