



BANGLADESH RED CRESCENT SOCIETY (BDRCS)

National Headquarters, 684-686 Red Crescent Sarak, Bara Moghbazar, Dhaka-1217

REQUEST FOR PROPOSAL (RFP)

Hiring a Consultant / Firm to Produce a Booklet on Stories from the Photovoice Initiative

Bangladesh Red Crescent Society (BDRCS), through its Health Department, is implementing the Pathways to Healing (P2H) Project with financial support from the European Union (EU), in collaboration with IFRC, Danish Red Cross and Swedish Red Cross. BDRCS invites sealed proposals from qualified individual consultants and consulting firms for the assignment below.

BRIEF SCOPE OF ASSIGNMENT

- Select, edit and compile at least 50 Photovoice stories; translate and present each story in both Bangla and English while preserving participant-led and survivor-centred narratives.
- Design and produce a professional bilingual booklet with high-quality photographs and illustrations; provide print-ready CMYK PDF, RGB e-book, editable/source files and production materials.
- Deliver fifty (50) printed copies of the final approved booklet and comply with applicable EU, IFRC and BDRCS communication, visibility, branding, consent and ethical storytelling requirements.

MINIMUM EXPERIENCE / CAPABILITY

- At least five (5) years of professional experience in curating/producing publications, preferably involving storytelling and community engagement/accountability.
- Strong Bangla-English editing/translation skills; graphic design/layout capability (e.g., Adobe InDesign); knowledge of professional printing and e-book production.
- Relevant experience with INGOs, NGOs and UN organizations; prior experience working with BDRCS.

PROPOSAL SUBMISSION

Technical Proposal	Detailed work plan; resume(s)/CV(s) with reference contacts; five samples of similar work; copies of relevant purchase orders/work contracts.
Financial Proposal	Detailed financial proposal, submitted separately in a sealed envelope.
Submission Method	Technical and Financial Proposals in two separate sealed envelopes, placed together in one outer sealed envelope marked: "Proposal for Hiring a Consultant/Firm to Produce a Booklet on Stories from the Photovoice Initiative".
Deadline	02:30 PM, 20 September 2026.
Submission Address	Director, Logistics, Bangladesh Red Crescent Society (BDRCS), National Headquarters, Bhaban-1 (1st Floor), 684-686 Red Crescent Sarak, Bara Moghbazar, Dhaka-1217.
Technical Opening	02:45 PM, 20 September 2026, BDRCS Logistics Meeting Room, NHQ, Dhaka. Financial Proposals will remain sealed until completion and approval of the technical evaluation.
Performance Security	3% of Contract Price, to be submitted by the successful consultant/firm within seven (07) calendar days of issuance of NOA.

Submission Deadline: 20 September 2026. before 02:30 PM