



# Bangladesh Red Crescent Society

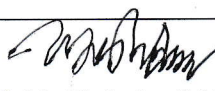
National Head Quarter (NHQ)

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## REQUEST FOR PROPOSAL (RFP)

| Item                                                                                                                                                                                                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| 1. RFP Reference                                                                                                                                                                                    | RFP No. 39/2026   Ref. Pro. (Log.) 256/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2. Procuring Entity                                                                                                                                                                                 | Secretary General, Bangladesh Red Crescent Society (BDRCS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3. Assignment                                                                                                                                                                                       | Appointment of an Independent Audit Firm to Conduct a Special Audit and Compliance Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Scope of Work                                                                                                                                                                                       | <p>The selected audit firm shall conduct a <b>Special Audit and Compliance Review</b>, covering, but not limited to, the following areas:</p> <ul style="list-style-type: none"><li>a) Revenue Fund and Project Funds</li><li>b) Procurement and Tender Processes</li><li>c) Post-Facto Approval of Expenditures</li><li>d) Cash Advances and Settlement Procedures</li><li>e) Fixed Assets Management</li><li>f) Review of Payroll and Human Resource Compliance</li><li>g) Investigation of Suspected Fraud, Financial Irregularities, or Misuse of Funds</li><li>h) Donor Fund Compliance</li><li>i) all Sister Concerns and Affiliated Entities of BDRCS (where applicable)</li></ul> <p>The audit shall cover all relevant transactions, records, and activities for the period <b>January 2022 to June 2024</b>, or such other period as may be determined by BDRCS.</p> |
| 4. Selection Method                                                                                                                                                                                 | Quality and Cost-Based Selection (QCBS) – Technical Proposal 80% and Financial Proposal 20%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5. Eligible Firms                                                                                                                                                                                   | ICAB-registered Chartered Accountancy (CA) firms meeting the RFP eligibility requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6. Issue Date                                                                                                                                                                                       | 28 July 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 7. Pre-Proposal (Pre-Bid) Meeting                                                                                                                                                                   | 03 August 2026 at 11:00 AM (BST)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 8. Proposal Submission Deadline                                                                                                                                                                     | 10 August 2026 at 2:30 PM (BST)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 9. Technical Proposal Opening                                                                                                                                                                       | 10 August 2026 at 3:00 PM (BST)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 10. RFP Document & Terms of Reference (ToR)                                                                                                                                                         | The complete Request for Proposal (RFP) document and Terms of Reference (ToR) are available on the Bangladesh Red Crescent Society (BDRCS) website: <a href="http://www.bdracs.org">www.bdracs.org</a> .<br>Tender Download Link: <a href="https://bdracs.org/tender/">https://bdracs.org/tender/</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 11. Tender Documents Available from Website                                                                                                                                                         | 29 July 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12. Proposal Submission Address / Pre-Proposal (Pre-Bid) Meeting Venue/ Technical Proposal Opening Venue                                                                                            | Logistics Department, Bangladesh Red Crescent Society (BDRCS) National Headquarters 684–686 Red Crescent Road, Bara Moghbazar, Dhaka-1217, Bangladesh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 15. Assignment Completion Period                                                                                                                                                                    | 60 Calendar Days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>The Bangladesh Red Crescent Society reserves the right to accept or reject any or all tender or split the order without assigning any reason and will not be bound to accept the lowest bid.</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

  
**Dr. Kabir M. Ashraf Alam ndc**  
**Secretary General**  
Bangladesh Red Crescent Society

