Bangladesh Red Crescent Society  
National Head Quarter (NHQ)  
684-686 Red Crescent Road, Bara Moghbazar, Dhaka 1217  
PABX: +88-02-48310188-9, Ext: 222, 258, Direct: +88-02-8333436, Website: www.bdrcs.org

INVITATION FOR TENDER

1. Invitation Reference, Tender ID No. and Date  
Pro. (Log.) 143/2024, Tender ID: 26/2024, date: 30/05/2024

2. Procuring Entity Name  
Secretary General, BDRCS

3. Name of Requsition Department  
Training Department, BDRCS, Dhaka

4. Procurement for  
Training Department, BDRCS, Dhaka

5. Invitation for  
Renovation of the Training Department Room.

6. Procurement Method  
Open Tendering Method (OTM)

7. Budget and Source of Funds  
Planning & Development Department and Training Department, BDRCS.

8. Purchase of tender document  
Tender documents and schedules with detailed information are available at the Bangladesh Red Crescent Society (BDRCS) website: www.bdrcs.org. 
Tender Schedule Download Link: https://bdrcs.org/tender/

Important Details:  
- Interested bidders are requested to collect the tender documents within the stipulated timeframe from the mentioned link/BDRCS website.
- A Tender Schedule purchase fee of BD1 100.00 (One Thousand) is applicable. This fee is non-refundable.
- The purchase fee should be paid through Bkash number 01811 458521 (BDRCS Merchant Account).
- Please mention the Bkash transaction reference number on top of the tender schedule.

Failure to include the Bkash transaction reference number may result in the disqualification of your bid.

9. Tender Schedule available  
From 05-06-2024 to 22-06-2024

10. Tender Submissions Date and Time  
23-06-2024 at 2:30 PM

11. Tender Opening Date and Time  
23-06-2024 at 2:45 PM

12. Address of Tender Submission  
Logistics Department, National Headquarters, BDRCS, 684-686 Red Crescent Road, Bara Moghbazar, Dhaka-1217.

13. Address of Tender Opening  
Meeting Room, Logistics Department, National Headquarters, BDRCS, 684-686 Red Crescent Road, Bara Moghbazar, Dhaka-1217. But if not possible in any unavoidable circumstances the tender/quote will be opened the next office day at the same time & venue.

14. Place/Date/Time of Pre-Tender Meeting  
11:30 AM on 09 June 2024 in the Logistics Department Meeting Room, NHQ, BDRCS, Dhaka

15. Eligibility of Tenderer  
As per Tender Documents

16. Brief Description of works/ Supply/Related services  
Renovation and interior works of Training Department Room.

17. Tender Security Amount  
2.5% of the Total quoted amount

18. Completion Time (In days)  
25 days

The Bangladesh Red Crescent Society reserves the right to accept or reject any or all tender or split the order without assigning any reason whatsoever and will not be bound to accept the lowest bid.

Kazl Shofiqul Azam  
Secretary General